FMCC SUNY

College In The High School Application and Registration Form

INSTRUCTIONS: (please print): Participation is voluntary and requires payment of college tuition. Complete this form in full **ONLY** if you choose to participate**. Parent and student signatures are both required**. Return this application to your teacher by the deadline announced in class. **No registration will be processed if a student has a prior balance on their account.** If you have previously taken a College in the High School course and have a question about an existing balance contact the Bursar's Office at (518)736-3622 ext. 8604.

GENERAL INFORMATION (to be completed by the student):

SOCIAL SECURITY NUMBER: _____ BIRTH DATE: _____ School District: _____

STUDENT NAME: _____ PHONE #.: (_____)_____

ADDRESS: _____ PO Box_____ _____

CITY/STATE/ZIP: _____ *COUNTY: _____

__NOTE:__ If you live in a county other than Fulton or Montgomery, you must submit a Certificate of Residency once per school year.

CHOOSE THE COURSE(S) YOU WANT TO TAKE FOR COLLEGE CREDIT:

Refer to the FM website to determine the College in the High School courses offered at your school. Review the course titles, cost and drop/withdrawal

Course Credits	Course Cost	Course Number & Section	Course Name	Teacher's Name
3/4	231/308	xxx-123-99	ORIENTATION	MR. JOHN DOE

To be completed by student:

- It is my desire to participate in the FM College in the High School Program. I understand the academic and financial responsibilities associated with participation in this program. I certify that the information on their registration form is correct. False information or omission of data may result in denial of participation or dismissal. I give permission to release information about my enrollment and grades to my High School Guidance Office.
- I give permission to release information about my records to my parents/guardians listed:

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Student Signature: _____

Parental consent (to be completed by parent or guardian): I hereby give permission and consent for my son/daughter to participate in the college in the High School Program at SUNY Fulton-Montgomery Community College. I understand the academic and financial responsibilities associated with participation in this program and **have read the back of this page and agree to all deadlines and billing requirements.**

Parent Signature _____ Date _____

Parent Email _____ Parent Phone#: _____

FMCC Registrar's office *736-FMCC (3622) x 8141 or 8700   *FAX – (518) 762-4334   Email: registrar@fmcc.suny.edu

College in the High School – Billing / Drop Due to Non-Payment

SUNY Fulton-Montgomery Community College has implemented a new procedure for student accounts with unpaid balances. **Any College in High School account that is outstanding by the noted due date will be dropped from the course(s) and the student will not receive college credit for that course(s).** This change is effective beginning Fall 2024.

Certificate of Residence (CR) – Please also be reminded that students who reside outside of Fulton or Montgomery counties are required to provide a Certificate of Residence (CR). Students who fail to provide a valid CR prior to the deadline noted below will also be dropped from their registered courses. If a student is registered after the deadline to submit their CR, they will need to appeal to their county to waive their deadline and issue a CR on their behalf. If the county issues the late CR, the student must submit that CR to the college by the next business day.

If a student who is dropped due to non-payment or failure to submit a CR would still like to participate in the College in the High School program, the student must submit a written appeal request to the Academic and Finance Review Panel for their review and consideration.

FALL 2024 – SPRING 2025 Academic Costs

3-Credit Class - $231   4-Credit Class - $308   11-Credit maximum enrollment per term

Important Dates for the Fall 2024 Semester

Last Day to Register: 9/20/2024

Deadline for Late Registrations: 9/27/2024

Deadline for Foundation Scholarship Applications: 9/27/2024

Deadline to Submit Certificate of Residence: 9/27/2024

** Drop Due to failure to submit Certificate of Residence: 9/30/2024 **

Last Day to drop a class without financial responsibility: 10/11/2024

** Tuition/Payment Due Date: 10/30/2024 **

Important Dates for the Spring 2025 Semester

Last Day to Register: 2/12/2025

Deadline for Foundation Scholarship Applications: 2/12/2025

Deadline to Submit Certificate of Residence: 2/12/2025

** Drop Due to failure to submit Certificate of Residence: 2/14/2025 **

Last Day to drop a class without financial responsibility: 3/3/2025

** Tuition/Payment Due Date: 4/2/2025 **

CHS Website: https://fmcc.edu/admissions-aid/college-while-in-high-school