

Assembly Assessment Plan 2020-2025

College Assembly aligned to College Mission, Strategic Plan, and Institutional Learning Outcomes																							
Mission		Fulton-Montgomery Community College																					
	I.	Provides accessible higher education																					
	II	Provides quality programs with a focus on student success																					
	II I	Partners with the community through engagement in economic development																					
	I V	Partners with the community by providing cultural and intellectual opportunities																					
Strategic Goals	1	Improve Student Success and Retention																					
(revised goals)	2	Strengthen Communications																					
	3	Expand the Resources of the College																					
Institutional Learning Outcomes	A	Apply appropriate technology in order to effectively research, communicate, and learn																					
	B	Proficiently select and apply appropriate communication skills in a variety of settings																					
	C	Demonstrate critical thinking, problem solving, and creativity																					
	D	Demonstrate self and cultural awareness, civic responsibility, and an appreciation of the natural world																					
Dept. Goals		Mission						Strategic Goals						ILOs					Plan years				
		I	II	III	IV		1		2		3		A	B	C	D		20-21	21-22	22-23	23-24	24-25	
To assess and make subsequent recommendations regarding Assembly and Assembly Committee structure and operations									x									x					

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[illegible]

Assembly committees and Assembly charges crosswalk

Assembly Charges		To assess and make subsequent recommendations regarding Assembly and Assembly Committee structure and operations	To review and recommend college and academic policies	To review and recommend new courses and programs, courses and program deactivations and changes to programs	To recommend the establishment, number, composition, and responsibilities of ad hoc committees at the Assembly's discretion or upon request from the President	To serve as and promote a forum of collegial discussion for the institution
Curriculum Charges	To review course descriptions, changes in course content and designations, Course Learning Outcomes, Program Learning Outcomes, new courses and programs, revision of courses and programs, and deactivation of courses and programs	x		x		x

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	To review policies pertaining to academic issues and standards.	x	x			x
Policy Charges	To review and recommend non-academic policies for Assembly approval, including but not limited to those: (see list)	x	x			x
Student Life Charges	To recommend policies affecting regulations of student discipline and student affairs	x	x			
	To recommend ways by which student life outside the classroom may be improved	x				
	To consider and make recommendations concerning problems and practices, new services or such other matters related to student affairs as may be brought before it	x				x
	To work closely with the appropriate student groups in ensuring well-balanced programs of events for students	x				x

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	To appoint the Student Life Hearing Board of four faculty and/or staff and three students to review non-academic disciplinary actions referred to it.	x				
	To administer and select recipients for the Who's Who Among Student in American Junior Colleges, the Chancellor's Award for Student Excellence and the Distinguished Student Service Award	x				
	To oversee the Parking and Smoking Appeals Committee	x				
	To oversee the use of the display case in the center lobby of O'Connell Hall	x				
Assessment Charges	To review and monitor assessment activities, provide feedback about assessment activities and make recommendations for improvement	x				x

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	To monitor changes in assessment standards from external agencies and recommend changes to FM's policies and practices	x	x			
	To coordinate communication of assessment activities across campus	x				x
Safety Charges	To monitor and make recommendations on safety and security concerns at FMCC	x				x
	To promote an awareness of safety and security within the FM community	x				x
	To annually review and update FM's Violence Prevention in the Workplace Policy and Procedural manual	x				x
Institutional Advancement Charges	To serve as a forum for discussion for the advancement of the institution	x				x
	To promote faculty and staff development	x				
	To research and recommend educational and distance learning technologies for the institution	x				x

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	To research and recommend innovative learning environments	x				x
	To research and recommend potential funding sources and initiatives for the college	x				x

Statement of Purpose

It is the responsibility of the Assembly to adhere to and address all of its charges on an annual basis. The Assembly's assessment plan outlines a plan of action for a five-year rolling assessment of the Assembly's successful ability to meet each charge.

Procedures and Timeline

The Assembly follows assessment procedures and a timeline as indicated in the [Institutional Effectiveness Plan](#) and suggested by the Assessment Committee.