



Director of Student Support Services

SUNY FMCC is seeking a dynamic and experienced individual to join our team as the Director of Student Support Services. The director will oversee the implementation and management of designated student support service grant programs at FMCC.

Key Responsibilities:

- Supervise program staff, fostering a collaborative and student-centered environment.
- Manage the program, ensuring effective allocation of resources and compliance with funding requirements.
- Carefully monitor program metrics and utilize data to inform decision-making and program management.
- Formulate and implement program policies and processes that align with the overarching mission to achieve student success.
- Develop strategies to meet enrollment targets and support student retention through comprehensive services.

Qualifications:

- Master's degree in counseling, educational psychology, social work, higher education administration, or a related field.
- Minimum of 3-5 years' experience with a focus on student success initiatives and program management, preferably in a post-secondary education setting.
- Strong leadership, organizational, and communication skills.

Why Join FMCC?

- Competitive Salary: \$60,864.
- Excellent Benefits: Including the NYS Retirement Plan and generous paid time off.
- Supportive Environment: Be part of a friendly, sociable, and open-minded team dedicated to student success.
- **Application Process:** For full consideration, please email your cover letter and resume to dirsss@fmcc.edu.

FMCC is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, age, veteran, or disability status. The Civil Rights Compliance Coordinators have been designated to handle inquiries regarding non-discrimination policies and can be contacted at: Human Resources, 2805 State Hwy 67, Johnstown N.Y. 12095 Tel: 518-736-3622 Ext. 8403.